RICS AWARDS 2025

Information & Entry Guidelines

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Why enter the Awards?

Each year, outstanding achievement, teamwork, and companies are recognised across Hong Kong and 2025 will be no different.

The RICS Awards bestow both local and global recognition. They recognise industry leading achievements and demonstrate the upholding of the highest standards of professionalism and ethics by individuals and teams across the built and natural environments.

The awards create a unique platform to showcase innovations and achievements across Hong Kong's built and natural environments, as well as encourage development and advancements within the industry. This year's awards aim to attract wider participation from the sector, promoting the highest professional standards, pioneering better places to live and work, and creating a force for positive social impact. We look forward to receiving visionary and inspiring nominations this year.

Experts from the judging committee will score each application and the winners will be announced at the Hong Kong awards ceremony in October 2025.

If you are considering entering the awards this year, please read the entry criteria below to make sure you are eligible and have the required documents to complete your entry. You can also plan and check the upcoming dates for the RICS Hong Kong Awards.

Who can enter?

The RICS Awards are open to members and non-members. We welcome all individuals, teams and organisations who meet the criteria of the relevant category to apply for the awards. It is important that all applicants review the entry guidelines and assessment criteria to ensure that their submission meets the necessary requirements.

Cost of entry

A nomination fee of HKD 3,500 will be charged for each nomination. An invoice will be generated upon submission and payment is due at the time of entry. The nomination fee includes one ticket to the RICS Hong Kong Conference 12 Sep 2025.

How to enter?

Register an account https://ricsapac.awardsplatform.com/

Each submission must be accompanied by specific submission materials, which will be reviewed by the judges.

Nomination will be accepted only upon acknowledgement of nomination materials.

Your submission should include:

- Region and Category you are submitting for.
- Nominator and Nominee contact details.
- Main body of nomination – this should clearly explain the project, demonstrate a connection to the judging criteria and show a commitment to professionalism and ethics (showcasing at least 1 but no more than 3 projects that the team/individual has worked on). This is where you want to make it clear to the judges exactly why your submission is deserving of the award. Please note that this will not be a PDF upload, you will need to complete free text sections within the online form, including an introduction and responses to each applicable element of the judging criteria (professionalism, outcome and achievement, teamwork, innovation and sustainability). Word limits have been applied to each free text box in accordance with the criteria weighting. We recommend drafting your responses within a word document and then copying and pasting them into the online submission form.
- Up to 3 testimonials (1 page each, PDF upload). For Individual Award categories, at least 1 testimonial must be supplied.
- At least one photograph of the nominated team/individual and up to 5 additional photographs of the nominated team/individual and/or project(s) referenced in the submission.
- For Individual Award categories, a short video of the Nominee must be supplied (maximum of 2 minutes). This video should introduce the Nominee to the judges, highlighting their achievements and personality.
- Up to 3 pieces of other appropriate supporting material, such as technical documentation, media clippings, floor plans, videos, etc. (Maximum of 4 pages per piece of supporting material).
- Your company logo.
- A 100-word summary of the nomination for marketing purposes – what the project was and how the team/individual has showcased excellence (free text section within the form).
- For the Emerging Achiever of the Year category, Nominees must provide their full CV with references, to verify eligibility.
- Your submission should clearly explain the project, team or individual and demonstrate a connection to the judging criteria, highlighting a commitment to professionalism and ethics. This is where you want to make it clear to the judges exactly why your submission is deserving of the award.
- Please note that this will not be a PDF upload, you will need to complete free text sections within the online form, including an introduction and responses to each applicable element of the judging criteria (professionalism, outcome and achievement, teamwork, innovation, and sustainability).
- Word limits have been applied to each free text box in accordance with the criteria weighting. We recommend drafting your responses within a word document and then copying and pasting them into the online submission form.

Entry Rules

Project, Team and company awards

1. Nominated project(s) and major/key team member(s) must be located or operated in the Awards region being submitted for.
2. Nominations can be made by the nominee (team, company or consortia) or a third party.
3. The project(s) which is the subject of the nomination must have been worked on within the 2024 calendar year, though not necessarily completed.
4. A company may submit a maximum of 2 nominations within the same category (including joint nominations). Each nomination must be for a separate team and project.
5. A company may submit a joint nomination however, where a joint nomination is submitted a subsequent, stand-alone application from the same company, on the same project(s) and in the same category is not allowed.
6. Nominations must be submitted via the online submission platform. Where multiple nominations are being submitted by the one organisation, a separate online submission will need to be completed for each nomination.
7. Nomination must be accompanied by a 100-word summary for marketing purposes.
8. Other relevant supporting materials/documents are optional but welcomed. These should be limited to a maximum of five additional photographs, three additional pieces of supporting material/documents and three testimonials. (Documents and testimonials should be in PDF format.)
9. A logo must be provided as well as a photo of the team or individual nominated. This will be used for marketing purposes and during award presentations.
10. Information provided within the submission may be used by RICS for the purpose of the judging or promotion of the Awards. Any confidential information must be clearly stated within the submission.
11. The jury panel's decision on eligibility of the nominations shall be final and is non appealable.
12. Any category which receives less than 2 nominations will not be awarded a winner, exceptions made at the Judge's discretion.

Individual awards

1. Nominated individual must be currently located/operating/have worked in the Awards region being submitted for.
2. The project(s) which is the subject of the nomination must have been worked on within the 2024 calendar year, though not necessarily completed. However, submissions for the Woman of the Built Environment Award and Emerging Achiever Award can reference achievements throughout the nominee's entire career.
3. Nominations must be based on at least one but no more than three project(s) (nominating party to select).
4. Nominations must be submitted via the online submission form. Where multiple nominations are being submitted by the one organisation, a separate online submission form will need to be completed for each nomination.
5. Nomination must be accompanied by a 100-word summary for marketing purposes.
6. Nomination must be accompanied by at least 1 testimonial from a client, colleague or peer. (Testimonials should be in PDF format.)

7. Other relevant supporting materials/documents are optional but welcomed. These should be limited to a maximum of five additional photographs, three additional pieces of supporting material/documents and two additional testimonials. (Documents and testimonials should be in PDF format.)
8. A logo must be provided as well as a photo of the individual nominated. This will be used for marketing purposes and during award presentations.
9. Information provided within the submission may be used by RICS for the purpose of the judging or promotion of the Awards. Any confidential information must be clearly stated within the submission.
10. The jury panel's decision on eligibility of the nominations shall be final and is non appealable.
11. Any category which receives less than 2 nominations will not be able to award a winner, exceptions made at the Judge's discretion.

Emerging Achiever of the Year Award

1. In addition to the individual award criteria, the Emerging Achiever of the Year must have less than 15 years' experience to be eligible
2. Nomination must be accompanied by the Nominee's full CV with references, to verify eligibility.

Nomination check list

- An online submission is completed for each nomination.
- For team awards, at least one but no more than three projects have been included in the nomination.
- For team awards, the nomination is accompanied by at least 1 photograph of the team/individuals nominated (for marketing use), a 100-word summary of the nomination (for marketing use) and includes a copy of the nominee's company logo (as appropriate).
- For individual awards, the nomination is accompanied by at least 1 photograph of the individual nominated (for marketing use), a 100-word summary of the nomination (for marketing use), at least 1 testimonial, a short introductory video of the nominee and a copy of the nominee's company logo (as appropriate).
- Supporting material may include testimonials, photographs, technical documentation, media clippings, floor plans, etc. to support the adjudication process.
- Supporting material is limited to a maximum of five additional photographs, three additional pieces of relevant material/documents and three testimonials.
- Confidential information is clearly labelled 'RICS Awards in Confidence'.

Privacy

Information provided within the submission may be used by RICS for the purpose of the judging or promotion of the Awards. Any confidential information must be clearly stated within the submission.

We will use the information you provide to contact you in relation to the Awards. You can ask us to stop contacting you at any time by emailing us at awards@rics.org Further details of how we use, hold and store your information, and your legal rights, can be found in our Privacy Policy

Terms and Conditions

Judges will exclude any submissions that are not completed in full.

The closing date for entries is 23/05/2025 however RICS reserves the right to extend the deadline.

The judges' decision is final, and awards will be made at their discretion.

Judges reserve the right to move a project into another category if they feel it would better fit the criteria.

We regret that feedback cannot be provided on individual entries.

RICS reserves the right to use photographs and content of entries for PR and publicity purpose. By entering your images and information as part of your submission for the RICS Awards you agree to grant RICS or any third-party we deem suitable worldwide, non-exclusive, unlimited right to use, publish and print in any media.

Entrants will be deemed to have accepted these rules and procedures along with the terms and conditions and to have agreed to be bound by them when entering this competition.

By entering you are agreeing to be contacted by RICS with details of the RICS Awards.

It is the responsibility of the entrant to establish that there are no restrictions or reasons the project cannot be entered and that all interested parties have been contacted and are aware of the entry.

To help us manage and maintain the reputation of the RICS Awards you must inform us about any negative media stories relating to the entry that have occurred during the 12 months preceding the awards ceremony. Negative publicity does not necessarily mean that your entry will be disallowed; however, if it is not disclosed your entry may be disqualified.

Each entry will be subject to due diligence checks (including regulatory checks and online information searches) on the relevant individual, team and firm. Nominations may not be progressed or may be withdrawn from all aspects of the awards at the absolute discretion of RICS if continuing with the nomination could damage public confidence in the Awards, RICS or the profession.

Nominees must disclose any information that could reasonably be considered to damage public confidence in the Awards, RICS or the profession. Examples include but are not limited to disciplinary findings, or ongoing regulatory investigations or court proceedings.

Entrants warrant RICS that it has the full and exclusive right to present their credentials (e.g. "Surveyor") as such. RICS accepts these credentials in good faith and cannot verify that they are correct. Accordingly, any dispute regarding entrants' credentials must be dealt with between the parties concerned and not with RICS.