# RICS MATRICS UK BOARD MEMBER ROLE PROFILE

## Introduction

The RICS Matrics UK Board is launching the application process for the selection of new Board Members.

The primary purpose of the RICS Matrics UK Board is to ensure that:

- 27 local groups and 7 regional chairs are empowered to develop, promote and grow the profession by encouraging involvement and contribution
- RICS remains relevant
- RICS Matrics' UK Strategy is implemented
- Those new to the profession are heard and inform the organisation's future
- Matrics activity supports RICS' aim of promoting a career as a Chartered Surveyor

RICS Matrics supports new members entering the profession, as well as working with the RICS to shape the future of surveying and grow the size and respect of the profession across industries globally.

RICS Matrics comprises students, apprentices, trainees and professionals with 10 years or less post-qualification experience.

## About you

We are looking for a Student, Apprentice, APC Candidate or Qualified Member who has a solid can-do attitude, who is motivated and committed to investing time and effort to assist in the development of the RICS Matrics' objectives and strategy. The successful candidate will be expected to participate with RICS staff to create confidence in markets and are known for effecting positive change in the built and natural environments.

To achieve this, the RICS Matrics UK board will continue to increase the recognition of our credentials and our professional standards with the assistance of the successful candidate. The successful candidate will provide market insights and intelligence, support business planning and alignment of the RICS' strategic goals and enhance local member engagement.

Please note, Please note that it is preferable for applicants to have prior exposure or experience with the Matrics network.

## ***Specific skills required***

### Conceptual

- A person with a clear opinion, who is able to collaborate and be visible in the market with a positive attitude
- A person with a clear vision on what will benefit RICS most going forward, setting priorities in line with this
- A person with a sense for the strategic, economic, political and international context in which the RICS operates within
- A person who is able to turn strategy into execution in the market

### Relational

- A person who can bring people together and motivate them
- A person who is self-confident, shows resilience, is reflective and self-critical
- A person who sees the big picture, shows leadership and is externally focussed
- A person who can lead a group of professionals
- A person who communicates in a professional and clear way

**Personal**

- A person who coaches and inspires a team worker
- A person who can prioritise RICS business
- A person who is compassionate and understands fellow Board Members undertake their roles as volunteers
- A person who is confident representing RICS Matrics (for example, speaking at conferences, awards and hosting VIPs)

***General skills desired***

***Attributes***

- Is ethical, open and honest.
- Works with high levels of integrity
- Is independent and analytical
- Has the ability to establish successful professional relationships
- Has the ability to work as a team player
- Preparedness to work hard and commit time and effort to do the job
- Is solution focussed

**Skills**

- Has the ability to think strategically
- Has the ability to make decisions
- Possesses analytical, critical reasoning and problem-solving skills
- Possesses Oral communication skills
- Is able to prioritise
- Is able to understand and relate to stakeholders

**Experience**

- Detailed knowledge of RICS Matrics events/committees is required. A minimum of 12 months experience within an RICS Matrics Board or Committee is highly desirable.
- Possesses an understanding of RICS' governance structure
- Has stakeholder management skills
- No conflicts of interest
- Is an ambassador for the profession
- Has a deep understanding of issues affecting the industry

**Terms of appointment**

The Members term will be for an initial term of one year. Continuation of service will be subject to approval by the Matrics UK Chair.

**Terms of reference**

The terms of reference for Board members are available online.

**Attendance**

The Board meets four times a year in a central UK location and virtually every six weeks. Since the Board is very active, a commitment of at least two (2) hours per week (excluding travel) is expected from members in order to perform their duties.

**Fees**

Non-executive members are not remunerated.

**Expenses**

All non-executive members are reimbursed for expenses incurred in the performance of their duties in accordance with the RICS Expenses Policy. Claims are reimbursed on the basis of actual costs incurred and original receipts or tickets must be retained and made available with the claim. Reimbursement will usually be on the basis of the most economic means of travel available.

**Confidentiality**

Members owe a duty of confidentiality to RICS. Commercial, financial and other trade sensitive or competitive information about RICS and its affairs that Members have access to during the period of their appointment, is confidential information. Such information should be securely retained and must neither be discussed in public nor made available to others who are not authorised to see or to receive it. Additionally, the information should not be used for any other reason other than for in the interests of RICS. The Chair in consultation with the Executive member are together responsible for deciding whether the information can be shared more widely than those persons authorised to receive it and for what purposes. This applies to during and following the members' terms of service.